

A FRAMEWORK FOR TRANSPARENCY AUDIT 2020-21

Organisation and Function

Indian Institute of Rice Research-<https://www.icar-iirr.org>

Last Updated: 28.05.2021

| S. No. | Item | Details of disclosure |
|--------|--|---|
| 1.3 | Procedure followed in decision making process [Section 4(1)(b)(iii)] | <p>(i) Process of decision making Identify key decision making points</p> <p>The following sections are identified for smooth functioning at IIRR</p> <p><i>Scientific Sections</i></p> <p>Crop Improvement Crop Production Crop Protection Transfer of Technology and Training</p> <p><i>Services</i></p> <p>Administration Finance and Accounts Farm Library Priority setting, monitoring and evaluation Cell (PMEC) Institute Technology Management Unit (ITMU) Agriculture Knowledge Management Unit (AKMU)</p> <p>Each administrative function is initiated from one of the above sections and forwarded to the Director through Section In-charge, Senior Administrative Officer and Finance & Accounts officer for final approval. While passing the files / proposals through these sections, Senior Administrative Officer and the Finance Officer are free to add their views and submit a final proposal to the Director for his approval. Several complex and technical matters are processed through specially constituted committees such as Purchase Committee, Estate Management Committee, etc. These committees are headed by a Senior Principal Scientist and the FAO and SAO are also members of all such committees. All files are processed as per rules and regulations and guidelines set by ICAR.</p> |
| | | <p>(ii) Final decision making authority Director, IIRR/DG, ICAR</p> |
| | | <p>(iii) Related provisions, acts, rules etc. As per the rules and guidelines issued by the GOI and approved by the ICAR</p> |
| | | <p>(iv) Time limit for taking a decisions, if any As expeditiously as possible</p> |
| | | <p>(v) Channel of supervision and accountability</p> |

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