OFFICE ORDER

1. Ministry of Home Affairs had imposed a country wide lockdown vide Order No.18-3/2020-DM-I(A) dated 24.03.2020 directing that all office of the Government of India shall remain closed for a period of 30 days with effect from 25.03.2020 with the exception of certain offices including the Treasury. Accordingly Indian Institute of Rice Research (II RR) also observed a lockdown until 14.04.2020.

2. Based on the Prime Minister's address to the nation through television it is understood that the lockdown is extended for a further period upto 3rd May, 2020.

3. However, the functioning of the Government (II RR) Expenditure System/Field Agricultural Experiments constitutes an essential service. In view of the essential work to be completed before 3rd May 2020, it is directed that SAO/FAO/DDO/SCIENTISTS/TECHNICAL OFFICERS/Any other Group- A&B Officers(on rotation basis as per necessity), along with their respective skeletal staff may attend office to complete the work related to pending bills/funds, payment of salary to staff/officers, payment to contractors for wages to the contractual workers etc. It is important to note that they must not stay in office after completion of essential work.

4. In order to facilitate the travel to and from office for officers and staff who do not have their own vehicles, operational vehicles will be provided to them.

5. All the remaining officers and staff are required to remain available on mobile phones and other electronic means of communication at all times.

6. A copy of this order may be carried in printed/digital format by all the DDOs and their staff so that Police authorities do not obstruct their movement for attending to critical and essential work at office.