



ICAR - INDIAN INSTITUTE OF RICE RESEARCH

(Formerly Directorate of Rice Research)

Rajendranagar, Hyderabad – 30: Telangana

Phone No's: 040-24591256: FAX: 040-24591217



F.No.7-IV-3/Annual Rate Contract/Chemicals/Glass ware/Plastic ware/P/19-20 date:02-05-2019

NOTICE FOR ANNUAL RATE CONTRACT FOR CHEMICALS/GLASSWARES/PLASTICWARE

Applications on behalf of Director, IIRR for entering into Annual Rate Contract for Research Chemicals, Glassware, Plastic ware (Consumables) for IIRR, is invited in the prescribed form which can be downloaded from IIRR Website: www.icar-iirr.org. The firm should be the original manufacturer having ISO Certification / Foreign Principal of said items or the authorized Indian stockist of foreign/Indian manufacturers having custom based warehouse in India, if any, as the IIRR is exempted from the payment of Custom/Excise duty, for the purpose of purchase of these items. The firms applying for contract must attach their latest price list, catalogue, Client List and should clearly mention the percentage of discount they wish to offer on their products along with a certificate that the discount offered is the maximum which is being given by the company to any organization whether Government or Private (In the enclosed pro-forma). The applications along with a **non-refundable fee of Rs.2,000/- (Rupees Two Thousand only)** must reach the Senior Administrative Officer, IIRR, Hyderabad, latest by **06-06-2019**. The Competent Authority has full right to accept or reject any Rate Contract proposal, without assigning any reason.

1. Last date & time for submission of sealed bids : **06-06-2019 by 03.00PM.**
2. Time of opening of bids. : **07-06-2019 at 11:00 AM.**

The bids will be opened on the due date and time as mentioned above in the presence of bidders who wish to be present at the time of opening.

For details, please visit IIRR Website: www.icar-iirr.org

Sd/-
DIRECTOR, IIRR

APPLICATION

The following information is required for entering into Annual Rate Contract for the supply of Chemicals, Glassware, Plastic ware (Consumables) etc. for the year 2019-2020

01 Name & full address of the applicant : _____
(in Block letters) _____

02 Item/material for which rate contract needed : _____
(a) Chemicals (b) Glassware's
(c) Plastic wares

03 If the firm is under Rate Contract with other : _____
Govt. Department/Research
Institute, give details along with
certified copies of the rate contract
issued by the Department/Institute

04 Annual Turnover of the firm/company during the last 3 financial years. (Minimum turn over should be Rs. 50 Lakhs) (enclose documents in support of claim Balance sheet/ Annual Accounts copies)

	2018-2019 -----Rs. _____
	2017-18-----Rs. _____
	2016-17-----Rs. _____
	2015-16-----Rs. _____

05 Annual business volume with ICAR Institutes : Rs. _____ lakhs

06 Whether the firm is registered under Company Act 1956 : _____
If yes, enclose certified copies. _____
In case, the firm is registered with other Govt. Dept/ Agency, the same may be stated with documentary evidence. _____

- 07 (a) VAT Registration No. with date : _____
of validity (certificated copies to be
included)
- (b) Central Sales Tax Registration : _____
No. _____
- (c) latest copy of Sales Tax Return : _____
(please enclose copies of relevant
papers)
- 08 Whether price lists inclusive of : _____
Excise Duty
- 09 Maximum discount offered on : _____
manufacturers pricelist
- 10 Validity of the Effective date of : _____
pricelist (the current price lists
effective will be accepted (validity
period must be indicated)
- 11 (a) Income Tax, PAN No. : _____
(in the name of firm/company &
not individual)
- Latest copy of Return filed to : _____
Income Tax Dept.
- 12 Whether product catalogue is in : _____
circulation, if so
- Please enclose **10 copies**
- 13 State whether business/dealing : _____
with you have been Currently
banned by any Ministry/Dept .of
Central Govt. or any State Govt. If
so, give details _____
- 14 Please indicate name & full address : _____
of your Banker _____

15 In case you wish to enter into rate contract for imported goods, please furnish details:

Name of the Principal firm	Brand/Make of the goods	Date of acquiring dealership	Date of expiry Of Dealership	Prices in foreign currency or in Indian Rupees	Whether Certified copy of Dealership enclosed (Say Yes/No)

16 Name & address of dealers, if any : _____
enclose authorization certificate. _____

17 Trade Discount along with : _____
certificate for not giving higher _____
discount if, any _____

18 Any other information vital for : _____
entering in to rate contract _____

19 Non-Refundable fee details:

DD For **Rs. 2,000/- (Rupees Two Thousand only)** drawn in favour of " ICAR Unit-IIRR A/c",
Hyderabad

Drawee Bank & Branch _____ dated: _____

Dated:

Signature of the Applicant

Place:

TERMS & CONDITIONS FOR RATE CONTRACT

1. No equipment, apparatus, Gel electrophoresis apparatus and Analytical services etc. shall be covered under the rate Contract.
2. The packing, freight, forwarding, insurance charges, if any, will not be borne by the purchaser. Similarly any loss, damage, pilferage etc. of the material on transit will have to be borne by supplier as it shall be the sole responsibility of the supplier. The defective supply, if any, is to be replaced by the supplier within 7 days bearing freight/transport charges.
3. The delivery /supply should be by the supplier made on F.O.R. basis to the Indian Institute of Rice research Rajendranagar, Hyderabad-30
4. Sales Tax/VAT, Excise Duty and other Govt. levies will be paid extra as applicable under rules.
5. The supply of material will have to be completed within 30 days from the date of Issuing purchase order. In case of delay or non-compliance of this order liquidated damages will be levied @ 2% per week subject to maximum of 10% of the order value. After lapse of 10 week's orders shall stand cancelled automatically, if supply is not effected within 10 weeks.
6. No payment will be made in advance even through Bank. But the payment will be released within 30 days through the mode of E-payment only after receiving goods in full to our satisfaction. Pre-receipted bills (in triplicate) affixing revenue stamp, should be sent to the Director, ICAR-IIRR, Hyderabad. No interest will however, be payable in case of delayed payments.
7. Payment will be made according to the current price-list as accepted by the IIRR under rate contract and no price revision in rate (on higher side) will be accepted during the period of rate contract.
8. The order will be placed as per requirement irrespective of value of the order.
9. Any dispute arising between the manufacturer and the purchaser will be referred to institute for which sole arbitration and decision thereof shall be final and binding upon the parties i.e. manufacturer/supplier and purchaser.
10. Supply should be made in full against the order and no part supply will be accepted.
11. No payment will be made for unsatisfactory supply made which is not to institutes satisfaction.
12. The articles should be securely packed to avoid damages etc., during transit.
13. Supply to be made from the latest batch of production with maximum life period in original packing.
14. In case the proposal is accepted, the firm shall sign an agreement with us before entering into rate contract.
15. The Director, IIRR reserves the right to cancel the rate contract at any time without assigning any reason thereof.

16. The rate contract will be valid for a period up to 31.03.2020 from the date of award of the Rate Contract.
17. A certificate is to be given by the firm that the price list supplied is the only one in circulation (In the enclosed proforma).
18. Price list duly signed & certified by the authorized signatory which, should be current only should be provided.
19. Discount, if any on the ruling prices may be mentioned clearly with trade discount certifying that higher discount is not given to any other Department.
20. All questions, disputes or differences under, out or in connection with the contract, if concluded shall be subject to the jurisdiction of the court within the local limits of Hyderabad.
21. In case of discrepancy between unit prices and total price, the unit price shall prevail.
22. In case of supply of goods made through dealer, their name and mail address may be declared / indicated.
23. The dealers/Stockist/Distributors should submit a copy of Authorization letter from the Original Manufacturer/Principal company.
24. Wherever applicable, minimum warranty should be one year.

Sd/-
DIRECTOR, IIRR